



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

29 March 2024

Dear Councillor

I write to summon you to the **Meeting of Saltash Town Council** to be held at the Guildhall on **Thursday 4th April 2024 at 7.00 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or via The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX.

Yours sincerely,

S Burrows
Town Clerk/RFO

To:

Essa	Tamar	Trematon
R Bickford (Chairman)	J Dent	S Miller
J Brady	S Gillies	B Samuels
R Bullock	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs (Vice-Chairman)	
S Lennox-Boyd	P Samuels	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Public Questions - A 15-minute period when members of the public may ask questions of the Town Council.

Please note: Any member of the public requiring to put a question to the Town Council must do so by email or via The Guildhall **no later than 12 noon the day before the meeting.**

Members of the public are advised to review the Receiving Public Questions, Representations and Evidence at Meetings document prior to attending the meeting.

5. To welcome, Julian Mitchel National Highways Saltash Tunnel Manager to discuss major tunnel works and consider any actions.
6. To receive and approve the Minutes of the Full Town Council Meeting held on 7th March 2024 as a true and correct record. (Pages 6 - 30)
7. To receive and approve the minutes of the Extraordinary Full Town Council Mayor and Deputy Mayor Elect held on 21st March 2024 as a true and correct record. (Pages 31 - 33)
8. To receive and approve the minutes of the Annual Meeting with Parishioners of Saltash held on 2nd March 2023 as a true and correct record. (Pages 34 - 37) **(Pursuant to the Annual Meeting with Parishioners of Saltash held on 7.3.24 minute nr. 3/23/24)**
9. To receive and note the minutes of the following Committees and consider any recommendations:
 - a. Policy and Finance held on 12th March 2024; (Pages 38 - 54)
 - b. Planning and Licensing held on 19th March 2024; (Pages 55 - 60)
10. To receive and note the minutes of the Station Property Sub Committee held on 8th March 2024 and consider any recommendations. (Pages 61 - 66)

11. To receive and note the Chairman's Report. (Page 67)
12. To receive the Monthly Crime Figures and consider any actions. (Page 68)
13. To receive a report from Community Enterprises PL12 and consider any actions and associated expenditure. (Pages 69 - 70)
14. To receive a report from the Community Area Partnerships and consider any actions and associated expenditure. (Pages 71 - 95)
15. To receive a report on behalf of Safer Saltash and consider any actions and associated expenditure.
16. To receive a report from Saltash Chamber of Commerce and consider any actions and associated expenditure.
17. To receive a report from Cornwall Councillors and consider any actions and associated expenditure.
18. To receive an update on the future of the health care in Saltash and consider any actions and associated expenditure.
19. To consider Risk Management reports as may be received.
20. Finance:
 - a. To advise the receipts for February 2024; (Page 96)
 - b. To advise the payments for February 2024; (Pages 97 - 98)
 - c. To report urgent and essential works actioned by the Town Clerk under Financial Regulations;
 - d. To note that bank reconciliations up to 29th February 2024 were reviewed as correct by the Chairman of Policy & Finance Committee and the Town Clerk;
 - e. To note that an audit on recent supplier payments was conducted by the Chairman of Policy & Finance in line with the Councils Financial Regulations. It was noted that there are no discrepancies to report.
21. To receive amendments to the Finance Schedule and Precept Plan and consider any actions. (Pages 99 - 102)
22. To receive Tamar Trotters Running Club Community Chest application and consider any actions and associated expenditure. (Pages 103 - 126)
23. To receive and consider supporting Salt Arts CIC s106 application. (Pages 127 - 164)

24. To receive an update on the Community Levelling Up Project and consider any actions and associated expenditure. (Pages 165 - 166)
25. To receive an update on Cornwall Councils provisions for Adult Education in Saltash and consider any actions. (Page 167)
26. To receive an update on becoming Dementia Friendly and consider any actions and associated expenditure. (Pages 168 - 170)
(Pursuant to FTC held on 3.11.22 minute nr. 254/22/23)
27. To receive Town Team notes held on Monday 11th March 2024 and consider any actions and associated expenditure. (Pages 171 - 177)
28. To receive a request for a Civic Parade at Saltash Regatta and consider any actions and associated expenditure. (Page 178)
29. To receive an update on the closure of Lloyds Bank and consider any actions. (Pages 179 - 181)
30. Meet your Councillors: The next scheduled meeting date Saturday 13th April 2024 outside Bloom Hearing, Fore Street.
31. Public Bodies (Admission to Meetings) Act 1960:
To resolve that pursuant to Section 1(2) of the Public Bodies (Admission to meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted.
32. To consider any items referred from the main part of the agenda.
33. Public Bodies (Admission to Meetings) Act 1960:
To resolve that the public and press be re-admitted to the meeting.
34. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.
35. Date of next meeting: The Annual Meeting of Saltash Town Council to be held on Thursday 2nd May 2024 at 7:00 p.m.
36. Common Seal:
To Order that the Common Seal of the Council be affixed to all Deeds and Documents necessary to give effect to the foregoing Acts and Proceedings.